Romsey Town Council

Chief Officer: Helen Klaassen **PSLCC**
Town Hall
1, Market Place
Romsey
SO51 8YZ

I give notice that a FULL COUNCIL meeting of ROMSEY TOWN COUNCIL will be held at Romsey Town Hall on Tuesday, 24th March 2026 at 7.30pm.

All Members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.

Helen Klaassen PSLCC
Chief Officer – 16.03.26

A G E N D A

1. APOLOGIES

Please send any apologies to the Chief Officer.

2. DECLARATION OF INTERESTS

3. MINUTES

a) To receive and approve as a true and accurate record the Minutes of the Full Council Meetings held on 8th and 20th January 2026.

b) Matters Arising from those minutes.

i. The Hundred - refurbishment

PUBLIC PARTICIPATION

At the discretion of the Mayor, members of the public or organisations may ask questions or make a statement regarding items on the agenda or may raise a matter that is not on the agenda.

4. COUNCILLOR REPORTS

To receive verbal reports from Borough and County Councillors regarding matters of interest to Romsey Town Councillors, followed by:

a) Questions for County, Borough and Town Councillors

b) Any other matters Councillors might like to raise.

5. MINUTES OF COMMITTEE MEETINGS

To receive and note the minutes of:

a) Planning Committee meetings held on 8th and 29th January, 19th February and 12th March (draft)

b) Buildings and Community Committee meeting held on 10th February (draft)

c) Finance & Resources Committee meeting held on 17th January (draft).

d) The Allotment Committees:

i. **Southampton Road**

ii. **Kings Chase**

6. NEIGHBOURHOOD PLAN

Update.

7. FINANCE AND ADMINISTRATION MATTERS

i. To receive and approve the payments lists for January and February 2026
ii. To receive and approve the bank reconciliation for January and February 2026
iii. To approve (as recommended by the F&R Committee):
   a. The Financial Risk Assessment
   b. The Asset Register
   c. IT Policy
iv. To approve the following allocations from reserves:
   a. CIL for the AED in the War Memorial Park
v. Register of Interests(ROI): to confirm if any councillor needs to update their ROI.
vi. Insurance: to review quotes and decide upon a provider for the following three years.
vii. Website: to review quotes and decide upon a provider for a new website (or delegate decision to CO)
viii. Annual Parish Meeting – format and date.

8. KING JOHN'S HOUSE

To consider a grant application from King John's House.

9. GRAYLING FOOTPATH

Cllr Critchley

10. ROMSEY FUTURE

i. RF Update
ii. LGR Update.

11. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS

Reports from members who have, since the last FC meeting, attended meetings of external organisations.

12. CORRESPONDENCE

13. MAYORAL ANNOUNCEMENTS

14. MAYORS AWARDS – CLOSED SESSION

a) MBE letter

15. STAFFING MATTERS – CLOSED SESSION

Next Meeting: Adjourned Annual TC Meeting - Tuesday 12th May 2026.
Agenda items for this meeting should be received by the Chief Officer no later than Friday 1st May 2026.