# Romsey Town Council

**Chief Officer:** Helen Klaassen PSLCC
Town Hall
1, Market Place
Romsey
SO51 8YZ


**MINUTES of the MEETING OF THE FULL COUNCIL held on 24th March 2026 at Romsey Town Hall.**

**In the Chair;** Cllr. R. Theron

**Attendance:**
**Present:**

Councillor C. Burgess
Councillor M. Cooper
Councillor J. Critchley
Councillor S. Gidley
Councillor N. Gwynne
Councillor R. Kohli
Councillor J. Parker
Councillor J. Ray
Councillor R. Theron
Councillor J. Urquhart
Councillor S. Wilkinson

**Absent:**
Councillor C. Birkett (Apologies)
Councillor J. Burnage (Apologies)
Councillor I. Culley (Apologies)
Councillor A. Goddard (Apologies)

**Also in Attendance:**
Helen Klaassen – Chief Officer (CO)
Pastor Andrew De Ville
Police Sergeant Chris Challis

**Members of the public:**
0

---

**TC167 APOLOGIES**
Apologies were received from Cllr Burnage, Cllr Culley, Cllr Birkett and Cllr Goddard.

**TC168 DECLARATION OF INTERESTS**
Cllr Parker declared an interest in Item TC173, King John's House Grant, as he was a trustee of the charity. He would make a statement and withdraw for the vote.

**TC169 MINUTES**

**(a) To receive and approve as a true and accurate record the Minutes of the Full Council Meetings held on 8th and 20th January 2026.**

Cllr Wilkinson **PROPOSED,** Cllr Parker **SECONDED** and it was **RESOLVED** to accept the minutes of 8th January as a true and accurate record.
Cllr Cooper **PROPOSED,** Cllr Burgess **SECONDED** and it was **RESOLVED** to accept the minutes of 20th January as a true and accurate record.

**(b) Matters Arising from those minutes.**

The Co was asked to provide an update via email on the request to take over the red phone box at the station.

**i. The Hundred – refurbishment**

The refurbishment was in abeyance until the South of Town Centre plan was formalised and Test Valley Borough Council were looking to potentially add projects, so there may possibly be a project to upgrade The Hundred added.

**PUBLIC PARTICIPATION**

Police Sergeant Chris Challis spoke. He informed members that he would be retiring in the next few weeks, but had yet to find out the name of his replacement.

He gave a breakdown of crime in Romsey noting that the area was a low-crime area, and that of the 5 antisocial behaviour reports over the last 24 days, most were young people playing about.

PS Challis mentioned that he worked well with the schools safeguarding team and highlighted the pressure on young people from social media.

Shoplifting was still an issue, with perpetrators travelling in to Romsey from outside the area. The PCSO's were going to be joining the Shop Watch WhatsApp group.

Romsey Police Station had a response car back with it.

On behalf of the Town Council and people of Romsey Cllr Theron thanked Police Sergeant Challis for his 30-year service to the Town and Policing, noting that he had always been a visible and reassuring presence in Romsey and wishing him all the best for the future and his re well-earned retirement.

**TC170 COUNCILLOR REPORTS**

To receive verbal reports from Borough and County Councillors regarding matters of interest to Romsey Town Councillors, followed by:

a) Questions for County, Borough and Town Councillors
b) Any other matters Councillors might like to raise.

***Cllr Cooper;***

Reported that it was likely that the outcome of the Local Government Reorganisation plans would be heard tomorrow, 25th.

Hampshire County Council is installing several drop kerbs between Cupernham Lane and Town Centre to encourage cycling, Old Road would be closed on 30th March to facilitate this.

Verge parking was an issue, and the government were looking at extending the no parking on pavements prohibition to areas outside of London that may want it.

The Straight Mile 30mph limited has been carried slightly further east.

***Cllr Gwynne:***

There has been a lot of effort at borough level going into counteracting what they fear the government may prescribe for neighbourhood area committees. They have produced a document, using the help of consultants, to push the Test Valley model of community councils. Cllr Gwynne noted that they would need to sell their model well as every District and Borough Council was likely to push their own way of doing things as the best model.

***Cllr Parker:***

Whitenap development - it came to Southern Area Planning, who voted to defer the decision due to the lack of the Test Valley commissioned viability assessment regarding affordable housing, and the lack of confirmation from the Environment Agency over the flood assessment.

Crome Focus Group – Has applied to go to the Police and Crime Commissioner's focus group on crime in Romsey being held at Romsey Abbey. If anyone has any issues they wish to be brought up, please let him know.

**TC171 MINUTES OF COMMITTEE MEETINGS**

To receive and note the minutes of:

a. Planning Committee meetings held on 8th and 29th January, 19th February and 12th March (draft)
b. Buildings and Community Committee meeting held on 10th February (draft)
c. Finance & Resources Committee meeting held on 17th January (draft).

d. The Allotment Committees:

i. **Southampton Road**

ii. **Kings Chase**

Cllr Ray **PROPOSED,** Cllr Wilkinson **SECONDED and** it was **APPROVED to** accept the minutes presented. It was noted that that Allotment Minutes were missing and the CO would bring them to the next meeting.

**TC172 NEIGHBOURHOOD PLAN**

The plan was progressing and the Steering Group had a meeting the following day at which Cllr Critchley would be presenting a draft of the plan, which TVBC have been and have said that it is on track. Cllr Critchley hoped to complete the whole town survey at that meeting too. A full draft was being aimed for by the end of June.

**5. FINANCE AND ADMINISTRATION MATTERS**

**i. To receive and approve the payments lists for January and February 2026**

Cllr Gwynne **PROPOSED,** Cllr Parker **SECONDED and** it was **APPROVED** to accept the payments lists.

**ii. To receive and approve the bank reconciliation for January and February 2026**

Cllr Parker **PROPOSED,** Cllr Wilkinson **SECONDED and** it was **APPROVED** to accept the bank reconciliations. Cllr Parker noted that the CCLA acocunts should be listed separately and asked the CO to add them.

**iii. To approve (as recommended by the F&R Committee):**

**a. The Financial Risk Assessment (FRA)**

It was noted that the section for Devolution shoudl read Devolution and LGR. The CO would adjust. Otherwise, Cllr Cooper **PROPOSED,** Cllr Wilkinson **SECONDED and** it was **APPROVED** to adopt the FRA.

**b. The Asset Register**

Cllr Theron **PROPOSED,** Cllr Parker **SECONDED and** it was **APPROVED** to accept the Asset Register.

c. **IT Policy**

Councillors requested two additions be made; the inclusion of Sharepoint and that personally identifieable information should not be put into AI systems. Otherwise, Cllr Burgess **PROPOSED,** Cllr Urquhart **SECONDED and** it was **APPROVED** to adopt the IT Policy.

**iv. To approve the following allocations from reserves:**

**a. CIL for the AED in the War Memorial Park**

Cllr Parker **PROPOSED,** Cllr Burgess **SECONDED and** it was **APPROVED** to allocated up to £3000 for an AED in the War Memorial Park.

**v. Register of Interests (ROI): to confirm if any councillor needs to update their ROI.**

No updates required.

**vi. Insurance: to review quotes and decide upon a provider for the following three years.**

Cllr Theron **PROPOSED,** Cllr Kohli **SECONDED and** it was **APPROVED that** the CO should speak to the current Provider James Hallam to see if they would match the Clear quote and if so, proceed with James Hallam.

**vii. Website: to review quotes and decide upon a provider for a new website (or delegate decision to CO)**

Councillors were asked to review the comparison document and let the CO know their preference noting the CO's recommendation for Aubergine.

**viii. Annual Parish Meeting – format and date.**

**TC173 KING JOHN'S HOUSE**

Cllr Parker stated that the trustees desire was to make King John's House more sustainable hence the appication to the Lottery fund. They had been invited to apply for the second stage and were now approaching the Town Council, and others, for match funding.

*Cllr Parker left the Council Chamber.*

The matter was discussed, Cllr Burgess **PROPOSED,** Cllr Kohli **SECONDED and** it was **APPROVED** to allocate £2000 to King John's House.

*Cllr Parker returned to the Council Chamber.*

**TC174 GRAYLING FOOTPATH**
Cllr Critchley updated those present regarding the footpath. There was enthusiasm to upgrade the footpath but in order to do so it necessitated the removal of two trees which were blocking the path and preventing the upgrade from going ahead. Should it be possible, it would cost approximately £2000 to remove them, with a plan to plant trees elsewhere to compensate. The upgrade of the footpath would be funded by Hampshire County Council. Councillors expressed support in principle for the removal of the trees.

**TC175 ROMSEY FUTURE (RF)**
The programme board had focused on neighbourhood governance, and the RF programme was used as an example of neighbourhood governance.
On agenda was the health outcomes work, which is working towards Romsey having a health hub as Andover do.
Cllr Gwynne suggested that the RTC project list should be incorporated into the RF spreadsheet and that a meeting should be arranged with TV to action that. Councillors agreed that Cllr Gwynne should push that forward.

*Cllr Kohli left.*

**TC176 REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS**
Cllr Wilkinson reported that he had attended a meeting of Kents Almshouses. Matters covered included, the solar panels and heating bills and the new area at the rear.

Cllr Burgess reported that he has attended on online meeting to twin Romsey with a city in Ukraine.
He had also attended the Pan Parish River Forum and the Chamber of Commerce's Breakfast meeting.

**TC177 CORRESPONDENCE**
TVBC PSPO - it was agreed that Council would support the furtherance of the PSPO.
HCC 20mph Scheme; the CO reported that she had the first invoice in from HCC for £3724.13.

**TC178 MAYORAL ANNOUNCEMENTS**
Cllr Theron reported that he would attending the volunteer fair on 4th April, the Mayors Concert was shortly after on 18th April and Celebrate Romsey was on 28th April.

**TC179 MAYORS AWARDS – CLOSED SESSION**
The matter was discussed and the list updated. It was agreed that more should be made of the awards, with a poster and campaign to encourage members of the public to nominate. **Action: CO.**

**a. MBE letter**

It was agreed that this should be left with the relevant charity to arrange.

**TC180 STAFFING MATTERS – CLOSED SESSION**
The CO gave a verbal staffing update.

**The meeting concluded at 9.40pm.**

**Signed:** _____

**Date:** _____

In the Chair: Cllr J parker

**Attendance:**

| | | | |
|---|---|---|---|
| A | Cllr A Goddard | P | Cllr J Critchley |
| P | Cllr C Burgess | A | Cllr I Culley |
| P | Cllr M G Cooper | P | Cllr S Gidley |
| P | Cllr J Parker | P | Cllr J Ray |
| P | Cllr R Theron | P | Cllr J Burnage |

In attendance: Cassie Corfield – Planning Clerk

**452. Apologies**
Cllr A Goddard and Cllr I Culley

**453. Declarations of Interest**
None

**454. Minutes**
Confirmation
The minutes of the Planning Committee Meeting held on Thursday 19th February 2026 were confirmed as a true record.
Proposed by: Cllr J Burnage
Seconded by: Cllr R Theron

**CARRIED UNANIMOUSLY**

**455. Matters Arising**
None

**456. Public Participation**

Rob Collett (Luken-Beck) and Lynn Pack (Bellway Homes) delivered a presentation in relation to a proposed development on Halterworth Lane, to which outline planning permission was granted on application 24/00174/OUTS in April 2025.

This developer has met with existing residents, schools and businesses to answer questions and address any concerns, regarding the proposed site.

Councillors raised questions regarding vehicular access, and whether Bellway would collaborate with other developers hoping to build in the area to create better long-term infrastructure. Bellway Homes are also confident that they will deliver on their promise of 40% affordable housing, however it was clarified that this proposed development does not include any social housing.

More details will become available once a full application has been submitted.

DRAFT

**457. Participation at Southern Area Planning Committee**

| | | |
|---|---|---|
| **457.1** | Application No: | 25/02982/FULLS |
| | Applicant: | Mr Tim Clark |
| | Site: | 21 Horsecroft, Romsey, Hampshire |
| | Proposal: | Garden building to be used as an Osteopath clinic |
| | Meeting date: | 17/03/2026 5:30pm Crosfield Hall, Broadwater Rd, Romsey |
| | Comments: | Application withdrawn |

**458. Appeal Notifications & Decisions**

| | | |
|---|---|---|
| **458.1** | Application No: | 25/02630/CLPS |
| | Appeal Reference: | APP/C1760/X/25/3376854 |
| | Appellant: | Mr Andrew Good |
| | Site: | 78 Saxon Way, Romsey, Hampshire, SO51 5QY |
| | Proposal: | Certificate of proposed lawful development for new brick-built porch with rooflight and new obscured window installed on South elevation to replace existing |
| | Comments: | Noted |

**459. Amended Applications**
None

**460. Correspondence**
None

**461. Other matters to be discussed at end of meeting**

| | |
|---|---|
| **9.1** | Devolution and Local Government Reorganisation: RTC planning considerations. |
| | No new updates in relation to planning. |

| | |
|---|---|
| **9.2** | Neighbourhood Plan and Romsey Design Standards. |
| | Next meeting due 25th March, currently working on 2nd draft of the plan and a draft survey is currently being reviewed. The RNP Steering Group is hoping to have the survey complete and out by early April. |

| | |
|---|---|
| **9.3** | Local Plan. |
| | National housing demand is to be included in the Local Plan. |

**462. Planning Applications**
To consider Romsey Town Council Planning Applications on TVBC Weekly Lists Nos. 7, 8 and 9.

DRAFT

Signature: Date:

**ROMSEY TOWN COUNCIL**
**WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 7**
**Week Ending: Friday 13th February 2026**

| APPLICATION NO. DATE OF APPLICATION | PROPOSAL | LOCATION | DECISION | COMMENTS |
|---|---|---|---|---|
| 1. 26/00276/TREES 11/02/2026 | T1 - Holly - Reduce side radius to no less than 1.5 m, back radius to no less than 1 m, reduce height in line with church hall | 16 Palmerston Street Romsey Hampshire SO51 8GG | **Decided** | **Consent given.** |
| 2. 26/00189/LBWS 09/02/2026 | Replacement of existing boiler with combination boiler to include re-location of boiler, alterations to pipework and outlets | 50 Palmerston Street Romsey Hampshire SO51 8GG | **No objection** | |
| 3. 26/00291/FULLS 12/02/2026 | Erection of outbuilding (garden room) to attach to existing detached garage | 1 Luzborough View Highwood Lane Romsey Hampshire SO51 9AG | **No objection** | **Subject to the development remaining ancillary to the existing property.** |
| 4. 26/00231/FULLS 10/02/2026 | Convert garage into habitable living space, partial bricking up of opening and insertion of window | 2 The Thicket Romsey Hampshire SO51 5SZ | **DUPLICATE** | **Discussed during Planning Meeting 19.02.2026** |

DRAFT

Signature: Date:

| ROMSEY TOWN COUNCIL<br>WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 8<br>Week Ending: Friday 20th February 2026 | | | | |
|---|---|---|---|---|
| **APPLICATION NO. DATE OF APPLICATION** | **PROPOSAL** | **LOCATION** | **DECISION** | **COMMENTS** |
| 1.<br>26/00251/TPOS<br>20.02.2026 | T1 - Eucalyptus - Fell | 1 Deansfield Close<br>Romsey<br>Hampshire<br>SO51 7NE | **No objection** | **Subject to its replacement with a suitable native species.** |

| ROMSEY TOWN COUNCIL<br>WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 9<br>Week Ending: Friday 27th February 2026 | | | | |
|---|---|---|---|---|
| **APPLICATION NO. DATE OF APPLICATION** | **PROPOSAL** | **LOCATION** | **DECISION** | **COMMENTS** |
| 1.<br>26/00339/TPOS<br>25.02.2026 | T1 - T5 - Please see submitted schedule (TPO.TVBC.0111) | Cobs<br>Yokesford Hill<br>Romsey<br>Hampshire<br>SO51 0PE | **No objection** | **RTC welcome the planting of appropriate additional trees.** |
| 2.<br>26/00343/FULLS<br>23.02.2026 | Pitched roof to garage | 4 Saxon Way<br>Romsey<br>Hampshire<br>SO51 5PP | **No objection** | |
| 3.<br>26/00379/TPOS<br>25.02.2026 | T1 - Oak - Crown lift up to 2.5m above ground level, and removing up to 1m from tips, G1 - 4 x Silver Birch - Crown lift up to 2m above ground level, removing | STREET RECORD<br>Magnolia Walk<br>Abbotswood<br>Hampshire | **No objection** | |

Signature: Date:

DRAFT

| | | | | |
|---|---|---|---|---|
| | up to 50cm from tips, T2 - Oak - Crown reduction of up to 1m around the streetlamp pole and crown reduction of up to 2m from the tips | | | |
| 4.<br>26/00391/TREES<br>26.02.2026 | Japanese Cedar - Fell | White Lodge<br>The Crescent<br>Romsey<br>Hampshire<br>SO51 7NG | **No objection** | **Subject to the Tree Officer being satisfied that this is necessary.** |
| 5.<br>26/00422/TPOS<br>03/03/2026 | T1 - Sycamore - crown raise estimated 8 m from ground level and 5 m away from roof of house. | Great Woodley Farm<br>Woodley Lane<br>Romsey<br>ROMSEY TOWN | **Objection** | **Concerns were raised over the extent of the crown raising, RTC feel that the proposed 8m is excessive and would like reassurance from the Tree Officer that this is necessary.**<br><br>**RTC also felt that the sketch provided was not fit-for-purpose.** |
| 6.<br>26/00436/FULLS<br>05/03/2026 | Demolish conservatory and erect single storey rear extension with rooflight | 11 High Firs Gardens<br>Romsey<br>Hampshire | **No objection** | |

Planning Feedback:

Meeting ended at: 20:42

Next meeting: Thursday 2nd April 2026 at 7:30pm

Signature:

Date:

DRAFT

In the Chair: Cllr J parker

**Attendance:**

| | | | |
|---|---|---|---|
| P | Cllr A Goddard | P | Cllr J Critchley |
| P | Cllr C Burgess | P | Cllr I Culley |
| P | Cllr M G Cooper | P | Cllr S Gidley |
| P | Cllr J Parker | A | Cllr J Ray |
| A | Cllr R Theron | P | Cllr J Burnage |

In attendance: Cassie Corfield – Planning Clerk
Eve Thompson – Romsey Advertiser

**463. Apologies**
None

**464. Declarations of Interest**

Item 471.2, application number 25/01526/OUTS - Cllr J Parker owns a property directly opposite this site, made a personal statement then left the room for the debate and decision.

List 10, Item 1, application number 26/00405/FULLS – Cllr S Gidley owns the next door property at 15 Sycamore Close. She left the room for the debate and decision.

**465. Minutes**
Confirmation
The minutes of the Planning Committee Meeting held on Thursday 12th March 2026 were confirmed as a true record.
Proposed by: Cllr M Cooper
Seconded by: Cllr J Critchley

**CARRIED UNANIMOUSLY**

**466. Matters Arising**
None

**467. Public Participation**
None

**468. Participation at Southern Area Planning Committee**

| | | |
|---|---|---|
| **468.1** | Application No: | 23/00964/OUTS |
| | Applicant: | Barratt David Wilson Homes |
| | Site: | Kings Chase South, Land South Of, Ganger Farm, Ganger Farm Lane |
| | Proposal: | Outline - Residential development of up to 309 dwellings, delivered across 3 severable residential parcels and 1 access parcel with associated infrastructure and works; all matters reserved other than access |

Signature: Date:

DRAFT

| | | |
|---|---|---|
| | Meeting: | 7th April 2026, 5:30pm, Crosfield Hall, Broadwater Rd, Romsey |
| | Committee Comments: | RTC decided not to make representations at the planning committee. See comments on Item 470.1. |

| | | |
|---|---|---|
| **468.2** | Application No: | 25/02863/FULLS |
| | Applicant: | Jason Penfold-Oram |
| | Site: | 28 Sycamore Close, Romsey, Hampshire |
| | Proposal: | Extension and conversion of existing garage to form ancillary accommodation |
| | Meeting: | 7th April 2026, 5:30pm, Crosfield Hall, Broadwater Rd, Romsey |
| | Committee Comments: | No new comments. RTC decided not to make representations at the planning committee. |

**469. Appeal Notifications & Decisions**
None

**470. Amended Applications**

| | | |
|---|---|---|
| **470.1** | Application No: | 23/00964/OUTS |
| | Site: | Kings Chase South, Land South Of, Ganger Farm, Ganger Farm Lane |
| | Proposal: | Outline - Residential development of up to 309 dwellings, delivered across 3 severable residential parcels and 1 access parcel with associated infrastructure and works; all matters reserved other than access |
| | Amendment: | Amendment received providing outdoor sport provision on site. |
| | Committee Comments: | **Objection**<br><br>**RTC are not happy with the access to and lack of parking at the new sports facilities. The new facilities will increase traffic through the existing estate and specifically Scorey's Crescent.**<br><br>**Concerns were also raised about the proposed lighting of the east/west footpath. RTC would like to see appropriate shielding implemented to protect the homes in Ganger Farm Way and proposals to limit noise impact.**<br><br>**Romsey Town Council's previous objections still stand. The proposal to have all traffic through the existing estate and specifically Scorey's Crescent. The lack of any alternative access to the new estate especially for the emergency services. The proposed cycleway/footpath to Winchester Road will have a detrimental impact on the ancient woodland and SINC.**<br><br>**Romsey Town Council maintain their concerns regarding the number of potential developments in the Romsey area. The council would like to see developers and planners** |

DRAFT

| | | |
|---|---|---|
| | | **working together to create a "master plan" which addresses the community's concern over the increased pressure on the already overloaded infrastructure and facilities.** |

| | | |
|---|---|---|
| **471.2** | Application No: | 25/01526/OUTS |
| | Site: | Land North of Highwood Lane, Highwood Lane, Romsey, Hampshire |
| | Proposal: | Outline planning permission for the erection of up to 146 dwellings with all matters reserved for future approval except access |
| | Amendment: | Updated and additional information received: WCHAR, Travel Plan, Technical Note, Drawing Pack including: 0001-PO7 Proposed access, 0002-PO5 Cycleway & raised table crossing, 0003-PO6 Connecting cycleway, 0007-PO1 Access arrangements, 0007-PO1 Winchester Road/ Halterworth Ln junction, 0009-PO1 Highwood Lane/ Halterworth Lane junction, 0010-PO1 Highwood Lane/ Botley Road junction, 2200-PO5 Large refuse vehicle tracking, 2201-PO3 Fire tender vehicle tracking, 2202-PO1 Pantechnicon vehicle tracking, 2203-PO1 Large car swept path, AiA & Method Statement, Tree Protection Plan TPP-KC/HIGHWOOD/001 by Technical Arboriculture, EcIA March 2026, Updated BNG metric, HMMP, Site plan D-107SS, Indicative site layout D108SS, Topographical survey, Sections |
| | Committee Comments: | **Objection**<br><br>**Cllr J Parker made a statement before leaving the room while the application was discussed.**<br><br>**RTC are not happy with the lack of proposed amenities including shops, schools and healthcare sites with no contribution to the benefit to the broader public.**<br><br>**There is no circular pedestrian or cycle path for recreation purposes.**<br><br>**There are concerns that some of the proposed footway/cycleway improvements may only be "temporary" and maybe overtaken by proposals by a forthcoming planning application by the same landowner for land south of Highwood Lane (part of SA18 area in the draft local plan)**<br><br>**There are not enough public transport links to the proposed site. The nearest bus stop at Hestia Close is only served by one bus a day.**<br><br>**This site slopes down towards the Tadburn Stream and any development would damage an important landscape feature.** |

DRAFT

| | | |
|---|---|---|
| | | **Romsey Town Council's previous objections still stand. Traffic analysis is restricted and does not consider the wider impacts of other proposed developments. There is no analysis of the increased traffic around the corner of Highwood Lane adjacent to the entrance to KES preparatory school. Affordable housing is clustered rather than spread throughout the estate on a "tenure blind basis". RTC would like to see power lines placed underground and pylons removed.**<br><br>**Romsey Town Council maintain their concerns regarding the number of potential developments in the Romsey area. The council would like to see developers and planners working together to create a "master plan" which addresses the community's concern over the increased pressure on the already overloaded infrastructure and facilities.** |

**471. Correspondence**

A few of the councillors attended the Metis Home presentation on the 25th March. Metis have agreed to deliver a presentation at the next RTC Planning Committee meeting on 23rd April 2026.

**472. Other matters to be discussed at end of meeting**

| | |
|---|---|
| **472.1** | Devolution and Local Government Reorganisation: RTC planning considerations. |
| | No new updates in relation to planning. |

| | |
|---|---|
| **472.2** | Neighbourhood Plan and Romsey Design Standards. |
| | The RNP Steering Group have a table reserved at the RTC Volunteer Fair on Saturday 4th April 2026 where they hope to engage with the public. There is a second draft of the document available, and the survey is due to be delivered after Easter. So far, the Romsey Neighbourhood Plan is on track to be submitted by the end of June. |

| | |
|---|---|
| **472.3** | Local Plan. |
| | No new updates in relation to planning. |

**473. Planning Applications**

To consider Romsey Town Council Planning Applications on TVBC Weekly Lists Nos. 10, 11 and 12.

DRAFT

**ROMSEY TOWN COUNCIL**
**WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 10**
**Week Ending: Friday 6th March 2026**

| APPLICATION NO. DATE OF APPLICATION | PROPOSAL | LOCATION | DECISION | COMMENTS |
|---|---|---|---|---|
| 1. 26/00405/FULLS 06.03.2026 | External wall insulation retrofitting - Removal of hanging tiles, battens and felt on upper half of the property, fit exterior wall insulation, apply basecoat, mesh, primer and silicone render | 16 Sycamore Close Romsey Hampshire SO51 5SB | **No objection** | **Cllr S Gidley left the room while the application was discussed.**<br><br>**Subject to compliance with ecology policy E5** |
| 2. 26/00425/AAQS 03.03.2026 | Application under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 for approval under Regulation 77 to allow for temporary campsite with 30 pitches for 17 nights between 14th and 31st August | Stanbridge Ranvilles Farm Salisbury Road Shootash Romsey Hampshire SO51 6GA | **No objection** | **RTC are pleased to support local tourism.** |
| 3. 26/00424/PDHS 03.03.2026 | (INFORMATION ONLY) Application to determine if prior approval is required for proposed single storey rear extension (length from rear wall of original dwellinghouse 3.70 metres, height 3.00 metres, height to eaves 2.70 metres) | 88 Latham Road Romsey Hampshire SO51 7DB | **Noted** | **Technical / legal question.** |
| 4. 26/00486/ADVS 10.03.2026 | Display of varied non-illuminated signage; 1 monolith stack display, 2 flag poles, 3 banners and a welcome sign on building | Edwina Mountbatten Lodge Broadwater Road Romsey Hampshire | **Objection** | **RTC support the Conservation Officer's comments.**<br>**RTC are specifically unhappy with the monolith style advertisement and believe it is excessive and totally out of keeping with the local street scene.** |

DRAFT

Signature: Date:

| | | | | |
|---|---|---|---|---|
| | | | | **RTC also note that there is no specification as to how long the advertisements will be in place.** |
| 5.<br>26/00476/OUTS<br>10.03.2026 | Outline planning permission for up to 300 residential dwellings with associated access, infrastructure and open space, all matters reserved except for access | Land North of Sandy Lane<br>Sandy Lane<br>Abbotswood<br>Hampshire | **Objection** | **RTC strongly object to this application as the site is not allocated in the Borough's Local Plan or the June 2025 Revised Regulation 18.**<br><br>**The proposed site lies beyond the natural edge of the Romsey area and has no cycle or pedestrian links into the town. The cycle and pedestrian paths that are detailed are not lit and involve crossing a dangerous road.**<br><br>**The proposed site is an ex-quarry and there are concerns over potential contamination.**<br><br>**The suggested development is very dense and there is a serious lack of proposed green, allotments and recreational areas.**<br><br>**Given the number of proposed developments to the east of Romsey, RTC do not want to see the north developed too. They feel that this is a natural green corridor, linking nature areas and care must be taken to keep it that way.**<br><br>**Romsey Town Council maintain their concerns regarding the number of potential developments in the Romsey area. The council would like to see developers and planners working together to create a "master plan" which addresses the community's concern over the increased** |

DRAFT

| | | | | |
|---|---|---|---|---|
| | | | | **pressure on the already overloaded infrastructure and facilities.** |

| **ROMSEY TOWN COUNCIL<br>WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 11<br>Week Ending: Friday 13th March 2026** | | | | |
|---|---|---|---|---|
| **APPLICATION NO. DATE OF APPLICATION** | **PROPOSAL** | **LOCATION** | **DECISION** | **COMMENTS** |
| 1.<br>26/00509/RESS<br>12.03.2026 | Application for the approval of all outstanding reserved matters (layout, scale, appearance and landscaping) for the development of 270 residential dwellings with associated parking, landscaping, open space (including play areas), infrastructure and works (pursuant to outline permission 24/00174/OUTS) | Land at Halterworth Lane<br>Halterworth Lane<br>Romsey<br>Hampshire | **Objection** | **RTC remain concerned regarding the access and infrastructure of the proposed site.**<br><br>**The committee note that the circular pedestrian/cycle path is incomplete and will not provide for reasonable on-site recreation.**<br><br>**In addition to the general concern of the impact that increased traffic will have on school drop-off and pick-up parking, there seems to be no mitigation or planning for the impact of the construction traffic on the local school.**<br><br>**RTC recognise the concerns regarding the proximity of the proposed development to existing properties on Halterworth Lane**<br><br>**RTC note that there are no conditions relating to the land promised to the school.**<br><br>**There is distaste for the proposed black-boarding on the proposed buildings and** |

DRAFT

| | | | | |
|---|---|---|---|---|
| | | | | **feel that this is not in-keeping with the local street scene.**<br><br>**The council also regret that the developers are unwilling to collaborate with other developers to create a master plan for the area.**<br><br>**Romsey Town Council's previous objections to 24/00174/OUTS still stand with the exception to the reference to an adequate housing land supply and minerals sterilisation.**<br><br>**Romsey Town Council maintain their concerns regarding the number of potential developments in the Romsey area. The council would like to see developers and planners working together to create a "master plan" which addresses the community's concern over the increased pressure on the already overloaded infrastructure and facilities.** |

**ROMSEY TOWN COUNCIL**
**WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 12**
**Week Ending: Friday 20th March 2026**

| APPLICATION NO. DATE OF APPLICATION | PROPOSAL | LOCATION | DECISION | COMMENTS |
|---|---|---|---|---|
| 1.<br>26/00360/FULLS<br>19.03.2026 | Erection of timber cabin in rear garden for use as home office | 14 Fairview Close<br>Romsey<br>Hampshire<br>SO51 7LS | **No objection** | **Subject to there being no negative impact on the root protection area of the hawthorn tree.** |

Signature: Date:

DRAFT

| | | | | |
|---|---|---|---|---|
| 2.<br>26/00578/FULLS<br>20.03.2026 | Installation of defibrillator and bleed kit cabinets to side external wall of Nationwide Building | Nationwide<br>33 The Hundred<br>Romsey<br>Hampshire<br>SO51 8YF | **No objection** | **RTC feel that Nationwide should be commended for this project and thank them for their contribution towards the safety of their community.** |
| 3.<br>26/00580/TPOS<br>20.03.2026 | T1 and T2 - Lime (7100, 7104) - Crown reduction by up to 2m near to previous pruning points, remove epicormic growth to clear stem to a height of 8m | Land Opposite Montfort Hall<br>Benedict Close<br>Romsey<br>Hampshire<br>SO51 8PN | **No objection** | |
| 4.<br>26/00406/FULLS<br>25/03/2026 | Installation of a garden office cabin and atelier | Abbotswood Cottage<br>Cupernham Lane<br>Romsey<br>Hampshire | **No objection** | |
| 5.<br>26/00622/LBWS<br>25/03/2026 | Installation of a non-illuminated sign | Old Corn Exchange<br>24 Market Place<br>Romsey | **Objection** | **RTC feel that this is incongruous signage for such a prominent and historic building in the town centre and would request that previous guidelines about shop signage in the town centre be adhered to** |
| 6.<br>26/00630/TPOS<br>25/03/2026 | T1 & T2 - Pine - Remove major dead wood and reduce branches to give 2-3m clearance from houses | 1 Brick Lane<br>Romsey<br>Hampshire<br>ROMSEY TOWN | **No objection** | |
| 7.<br>26/00584/FULLS<br>25/03/2026 | Erection of front porch | 3 Baroona Close<br>Romsey<br>Hampshire | **No objection** | |
| 8.<br>26/00637/TREES | Ash - Reduce height and spread by 2 metres to suitable growth points | 34 Cherville Street<br>Romsey | **No objection** | |

Signature: Date:

DRAFT

| | | | | |
|---|---|---|---|---|
| 25/03/2026 | | Hampshire | | |
| 9.<br>26/00593/FULLS<br>27/03/2026 | Erection of polytunnels for the production of soft fruit and berries on agricultural ground | Land At Bowmans Farm<br>Romsey Road<br>Ower | **No objection** | |
| 10.<br>26/00663/TPOS<br>30/03/2026 | T1 - Alder (tag 95) - Remove, T2-T3 - Alder (tag 67 and 69) - Reduce height by up to 5m, T4-T5 - Alder (tag 70 and 71) - Reduce height by up to 3m | Land North of Fishlake Meadow Depot<br>Oxlease Meadows<br>Romsey<br>ROMSEY TOWN | **Objection** | **RTC would like assurance from the Tree Officer that the removal is necessary and if so, then they would like to see the trees replaced with suitable native species.**<br><br>**There were concerns raised that the removal of these trees would have a negative effect on the surrounding vegetation.** |

Planning Feedback:

Meeting ended at: 20:49 Next meeting: Thursday 23rd April 2026 at 7:30pm

Signature: Date:

DRAFT

In the Chair: Cllr J Parker

**Attendance:**

| | | | |
|---|---|---|---|
| A | Cllr A Goddard | P | Cllr J Critchley |
| A | Cllr C Burgess | P | Cllr I Culley |
| P | Cllr M G Cooper | A | Cllr S Gidley |
| P | Cllr J Parker | P | Cllr J Ray |
| P | Cllr R Theron | P | Cllr J Burnage |

In attendance: Cassie Corfield – Planning Clerk

**474. Apologies**
None

**475. Declarations of Interest**
List 14, Item 3, Application number 26/00676/FULLS – both Cllr Theron and Cllr Parker are trustees of Woodley Village Hall.

**476. Minutes**
Confirmation
The minutes of the Planning Committee Meeting held on Thursday 2ND April 2026 were confirmed as a true record.
Proposed by: Cllr J Critchley
Seconded by: Cllr J Burnage

**CARRIED UNANIMOUSLY**

**477. Matters Arising**
None

**478. Public Participation**
None

**479. Participation at Southern Area Planning Committee**
None

**480. Appeal Notifications & Decisions**
None

**481. Amended Applications**
None

**482. Correspondence**

| | |
|---|---|
| **482.1** | Email from member of the public regarding proposed additional retail units near Saxon Way. |
| | The Planning Committee acknowledge the concerns of the correspondent. However, each planning application must be reviewed on individualist merits and decisions made based on planning law. CC to advise CO for her to respond. |

Signature: Date:

| | |
|---|---|
| **482.2** | Metis homes. |
| | Representatives from Metis Homes have provided a summary of the feedback following their public consultation and have been offered an opportunity to deliver their presentation at our planning meeting on the 4th June 2026. |

**483. Other matters to be discussed at end of meeting**

| | |
|---|---|
| **483.1** | Devolution and Local Government Reorganisation: RTC planning considerations. |
| | No new updates in relation to planning. |

| | |
|---|---|
| **483.2** | Neighbourhood Plan and Romsey Design Standards. |
| | The survey is live and has been shared through several channels. The draft document is on track to be completed by the summer as discussed. |

| | |
|---|---|
| **483.3** | Local Plan. |
| | Regulation 19 draft document is due this summer, where sites in the draft Regulation 18 will be formerly confirmed. |

**484. Planning Applications**

To consider Romsey Town Council Planning Applications on TVBC Weekly Lists Nos. 13, 14 and 15.

| ROMSEY TOWN COUNCIL<br>WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 13<br>Week Ending: Friday 27th March 2026 | | | | |
|---|---|---|---|---|
| **APPLICATION NO. DATE OF APPLICATION** | **PROPOSAL** | **LOCATION** | **DECISION** | **COMMENTS** |
| 1.<br>26/00611/FULLS<br>24.03.2026 | First floor vertical timber cladding to three elevations | Copper Beeches<br>School Road<br>Romsey<br>Hampshire<br>SO51 7NY | **No objection** | |
| 2.<br>26/00614/FULLS<br>24.03.2026 | Demolish existing conservatory and erect single storey extension | 40 Sycamore Close<br>Romsey<br>Hampshire<br>SO51 5SB | **No objection** | |

| ROMSEY TOWN COUNCIL<br>WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 14<br>Week Ending: Friday 3rd April 2026 | | | | |
|---|---|---|---|---|
| **APPLICATION NO. DATE OF APPLICATION** | **PROPOSAL** | **LOCATION** | **DECISION** | **COMMENTS** |
| 1.<br>26/00544/FULLS<br>31.03.2026 | Two storey side extension and conservatory | 61 Hunters Crescent<br>Romsey<br>Hampshire<br>SO51 7UG | **Objection** | **RTC Planning Committee note the comments from the Tree Officer and would like to see an arboricultural impact assessment.**<br><br>**RTC are disappointed in the poor quality of the drawings and feel that they cannot make fair judgement on the proposed development on the basis of the drawings supplied.** |

Signature: Date:

| | | | | |
|---|---|---|---|---|
| 2.<br>26/00594/FULLS<br>31.03.2026 | Removal of projecting garage structure, erection of single storey rear extension and alterations to fenestration | Cobs<br>Yokesford Hill<br>Romsey<br>Hampshire<br>SO51 0PE | **No objection** | |
| 3.<br>26/00676/FULLS<br>31.03.2026 | Installation of exterior batteries and inverters along with security cage | Village Hall<br>School Road<br>Romsey<br>Hampshire<br>SO51 7NY | **No objection** | **Both Cllr Parker and Cllr Theron are trustees of the Woodley Village Hall and did not take part in the debate.**<br><br>**Subject to the satisfaction of the Environmental Health Officer regarding noise levels.**<br><br>**The Committee noted that the proposed siting was in the same area as the proposed fire exit ramp. WVH to be advised of comments and queried whether siting at the rear might be better.** |
| 4.<br>26/00697/CLPS<br>31.03.2026 | Application for a lawful development certificate for proposed installation of a 16-panel domestic solar PV array (including storage battery) and air source heat pump | 8 Five Elms Drive<br>Romsey<br>Hampshire<br>SO51 5RN | **Noted** | **Planning Committee noted that this was a technical/legal decision.**<br><br>**However, it noted the concerns of the neighbour in relation to potential noise pollution and vibrations and requested that the Environmental Health Officer investigates noise levels and vibrations.** |
| 5.<br>26/00700/FULLS<br>31.03.2026 | Garage conversion | 55 Latham Road<br>Romsey<br>Hampshire<br>SO51 7DB | **No objection** | **Subject to the provision and maintenance of adequate off-street parking.** |

**ROMSEY TOWN COUNCIL**
**WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 15**
**Week Ending: Friday 10th April 2026**

| APPLICATION NO. DATE OF APPLICATION | PROPOSAL | LOCATION | DECISION | COMMENTS |
|---|---|---|---|---|
| 1. 26/00721/LBWS 08.04.2026 | Replacement canopy | 6 Corn Market Romsey Hampshire SO51 8GB | **No objection** | **The committee welcome this replacement.** |
| 2. 26/00727/ADVS 08.04.2026 | Installation of a non-illuminated sign | Old Corn Exchange 24 Market Place Romsey Hampshire SO51 8NA | **Objection** | **RTC stand by their previous comments from Planning Meeting 02/04/2026, List 12 Item 5 26/00622/LBWS.:**<br><br>**"RTC feel that this is incongruous signage for such a prominent and historic building in the town centre and would request that previous guidelines about shop signage in the town centre be adhered to."** |

Planning Feedback:

Meeting ended at: 20:24 Next meeting: Thursday 14th May 2026 at 7:30pm

Signature: Date:

# Romsey Town Council

**Chief Officer:** Helen Klaassen PSLCC
Town Hall
1, Market Place
Romsey
SO51 8YZ


**MINUTES of the Meeting of the FINANCE & RESOURCES COMMITTEE held on 28th April 2026 at Romsey Town Hall.**

**In the Chair: Cllr. N. Gwynne**

**Attendance:**
**Present:**
Councillor I. Culley
Councillor N. Gwynne
Councillor J. Parker
Councillor J. Urquhart
Councillor S. Wilkinson

**Absent:**
Councillor C. Burgess
Councillor R. Theron (Ex-Officio)
Councillor J. Burnage

**Also in Attendance:**
Helen Klaassen – Chief Officer

**Public:**
0

---

**FR059 APOLOGIES**
Apologies were received from Cllr Burnage and Cllr Burgess.

**FR060 DECLARATION OF INTERESTS**
None.

**FR061 MINUTES**

i. To receive and approve the minutes from the Finance and Resources Committee meeting held on 17th February 2026.

Cllr Gwynne **PROPOSED,** Cllr Parker **SECONDED,** and it was **RESOLVED** that the minutes be accepted as a true and accurate record.

ii. Matters Arising.

Cost centre 4504 – CO to send out breakdown. **Action: CO.**

**PUBLIC PARTICIPATION**
None.

**FR062 FINANCIAL AND ADMINISTRATION MATTERS**

**i. To receive the latest Financial Reports**

The reports were noted. The CO was asked to carry over the underspend on Grants. **Action; CO.**

**ii. Policies. To review and approve:**

a. Whistleblowing Policy

The CO was asked to add councillors to the list, otherwise Cllr Gwynne **PROPOSED,** Cllr Parker **SECONDED,** and it was **RESOLVED** to adopt the Whistleblowing Policy.

**FR63 STAFFING MATTERS**

Cllr Culley **PROPOSED,** Cllr Parker **SECONDED,** and it was **RESOLVED** that Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press during this item due to the confidential nature of the business to be transacted therein.

**i. Staffing report**

The report was reviewed and the items on it noted.

Cllr Culley **PROPOSED,** Cllr Gwynne **SECONDED,** and it was **RESOLVED** to accept the CO's recommendation on Item 3 regarding attendant pay.

**The meeting concluded at 8.16pm.**

**Signed:** _____

**Date:** _____

**Kings Chase Allotments Committee**
**Meeting 25th November 2025 at 6:30pm.**

**Present:** Andrew Harris, Rory Maxwell, Godfrey Town, and Cllr Russell Theron,

**Apologies:** Emma Pitman, Nigel Burwood and Melissa Doherty

**Review of last minutes**

The minutes of the last meeting were confirmed as read:
Proposed: Rory Maxwell
Accepted: Cllr Russell Theron

**Actions from Previous Meeting**

The Portal is still ongoing with RTC. **Action RT**

Awaiting account from council for payment for the 2025/2026 season before the gate code will be changed. **Action AH**

**Vacancies, Renewals and Terminations**

3 new plot holders
1 plot holder to receive a warning

**Waiting List.**

The waiting list currently sits at 11

**Communications**

Reports of the lock sticking. This may need lubricating or a new lock will be purchased. **Action AH**

The water will be turned off if there is prolonged cold weather

**Any Other Business**

Reports on visitors parking in front of the gate. A sign is required saying keep clear carpark in constant use. **Action RT**

Once payments have been made the gate code will be changed. Plot holders will have the new code 2 weeks prior to change. **Action AH**

Request from a plot holder for a lockable bin on the allotment site we can investigate the feasibility on costs for this. **Action RT**

The trough should have a risk of drowning sign. **Action RT**

The trees should have been cut around the perimeter of the allotment in September. A chase up email to check when this is planned. **Action RT**

Next meeting 22nd January 2026 at 6:30 at the Romsey Town Hall

Meeting closed at 19:07pm

# Romsey Town Council

**Kings Chase Allotments Management Committee**
Town Hall
1, Market Place
Romsey
SO51 8YZ

Tel: 01794-512837
Email: kingschaseallotment@gmail.com

**Kings Chase Allotments Committee**
**Meeting 29th January 2026 at 6:30pm.**

**Present:** Andrew Harris, Rory Maxwell, Cllr Russell Theron, Emma Pitman, Nigel Burwood and Melissa Doherty

**Apologies:** Godfrey Town

**Review of last minutes**

The minutes of the last meeting were confirmed as read:
Proposed: Rory Maxwell
Accepted: Cllr Russell Theron

**Actions from Previous Meeting**

The Portal is still ongoing with RTC. **Action RT**

Following the request made at the last meeting for a general waste bin, it was decided that plot holders' funds cannot be used to clear the allotment site. Each plot holder is responsible for removing waste from their own plot.

The trees around the allotment have now been cut to fence height.

There was a report of a leak at the second trough near plot 5. The has now been fixed.

The were reports that the gate locks were sticking. They have been taken opened, cleaned and lubricated, with no further issues.

The accounts have now been received, any outstanding payments will be reviewed, and plot holders will be contacted. **Action AH**

A new allotment no parking sign has been supplied. We are awaiting the risk of drowning signs for each of the 5 throughs. **Action RT**

**Vacancies, Renewals and Terminations**

1 new plot holder

**Waiting List.**

The waiting list currently sits at 8

**Communications**

The water will be turned off if there is prolonged cold weather

The gate code will be changed with 2 weeks' notice emailed to plot holders beforehand. **Action AH**

# Romsey Town Council

**Kings Chase Allotments Management Committee**
Town Hall
1, Market Place
Romsey
SO51 8YZ

Tel: 01794-512837
Email: kingschaseallotment@gmail.com

The AGM will take place on 26/02/26. All plot holders will be emailed an invitation to the AGM, along with information on applying to join the committee, at least three weeks in advance. **Action AH**

There are now QR codes in the notice board for the latest minutes

**Any Other Business**

Once payments have been made the gate code will be changed. Plot holders will have the new code 2 weeks prior to change. **Action AH**

Fees to be kept at £30 for a full plot and £20 for a half plot.
Proposed: Rory Maxwell
Accepted: Andrew Harris

Next meeting date will be decided at the end of the AGM

The date of the AGM with be 26-02-26

Meeting closed at 19:02pm

# Romsey Town Council Allotments Management Committee

Minutes of the meeting held at 07:30pm on the **21st January 2026** at the Mayor's Parlour, Romsey Town Hall, Romsey.

**Those present:** Mr Chris Davies, Mrs Clementine Kingstone, Mr John Waterman, Mr Elvin Mullinger, Mrs Eleanor Vamplew, Cllr Colin Burgess, Mr Eric Gussin, Mr Bob Dalton, Mrs Mandy Berendsen

**Apologies:** Mrs Lisa Fallowfield

**Minutes of the last meeting** on 19th November 2025, CB requested update to point 11.5.2 to be reworded to state; 'within the allotments.' CD to edit on website. Otherwise, minutes agreed by all.

**Matters arising** 11.4.2 completed. 11.4.3 and 11.4.4 and 10.2.4 from matters arising from October minutes covered in Councillors report below. 11.6.2 completed. 11.6.3 CK still in process of organising. 11.6.6 completed.

**1.1 Correspondence**

**1.1.1** Potential tenants from other areas are discussed under point 1.3.2 below.

**1.1.2** Mike Nobbs may not be on site for a few weeks due to wife having surgery, currently plot does look attended to.

**1.2 Finance Report**

**1.2.1** Spreadsheets illustrating the finances and budget for the year to date, were issued to the committee prior to meeting.

**1.2.2** The Current finances for this year reflect an income of £4,434.20 and an expenditure of £3,289.18. The earmarked reserve currently stands at £4272 with £798 reserves being carried forward into the coming year totalling the reserves to £5070. The expenditure includes the payment of rent to Broadlands. Expenditure does not include the recent water bill, see 1.2.4

**1.2.3** EV confirmed all plot rents have been received, including rents from new tenants.

**1.2.4** Water rates bills received totalling £1,734.50, being £123.26 for December to January 2025 (when water was turned off!), and £1571.24 for March to December 2025. EV has queried bills with Southern Water. Bills have also been queried with Helen Klaassen and James Laffeaty, but no response yet received.
The volume of water used has doubled from the previous year when the water bills charged were under budget. CD has recently read the meter, and 376 cubic meters have been used since May. Discussed possibility of a leak. It should be noted that the water trough near the garage leaked during the summer.
JW and EM to turn on water and see if any movement in meter, and to investigate if they find any leaks.
EM and CD to do water readings alternate months and to keep an eye on the readings.

It was noted that bills go directly to council who pay the bills. Going forward EV to request that bills are forwarded to committee if out of budget.

**1.3 Allotments:**

**1.3.1** EG tabled a plot letting update dated 21/1/26 which confirmed the following: -

**a)** The waiting list is currently 0 with 7 vacant plots. There have been 3-4 new enquiries with 2 plots, 63 and 25 now let to new residents.
**b)** Of the vacant plots, plots 21 & 98 are in a poor condition, and Plots 2 (half plot), 41, 47, 80a (half plot), and 118 remain vacant.
**c)** Plot 87 was noted on previous minutes as unworked due to illness. EG keeping check on Autumn 25 and Spring 26 activity.
**d)** The tenants on Plot 3 are away until the end of March.
**e)** The new tenant on plot 25 has asked if he can erect a greenhouse. EG to advise tenant that it needs to be made with polycarbonate glazing and positioned on the south side of the plot.

**1.3.2** Vacant plots were advertised to current plot holders in the Christmas newsletter; no tenants have come forward. Agreed not to offer plots to people outside the Romsey and Romsey Extra area.

**1.4 Plot Assessments** JW and LF will undertake assessments in March.

**1.5 Councillor's Report:** report attached. The following was noted:

**1.5.1 Safety,** proposed additional clause to rules – Dropped as per previous minutes

**1.5.2 Matters arising from previous minutes; Bonfires** – Matter closed; **Black Sheeting** – not to go ahead due to risk of vermin. BD had obtained a quote of £75 per plot; **Photoshoot** -To be organised for between 10-20th February on a Thursday morning.

**1.5.3 Constitution –** Committee members to email CD with any changes or suggestions, and these should then be circulated to the rest of the committee. EM noted it should be amended to read 'Romsey Town Council Allotments, Southampton Road'. To be included in the next meeting agenda for discussion.

**1.5.4 Defibrillator Training** -Lots of options. CK suggested Hampshire and IOW Air Ambulance, who give free training including CPR. CK to share with committee via WhatsApp. Once decided which training to sign up for CK to share with plot holders via WhatsApp/Newsletter.

**1.5.5 CIL (Community Infrastructure Levy) Funding –** Committee members to give thought to the use of this funding over the coming weeks. CK to send WhatsApp message to tenants asking for ideas/suggestions for upgrades/improvements to the site. CB to clarify regarding the use of CIL fund for repairs to the track. Next meeting to discuss any suggestions and discuss the need for the distribution centre. Roof is potentially made from asbestos. BD suggested using the funds as a legacy going forward, for example the water mains which would benefit current tenants and all tenants for years to come.

**1.6 AOB:**

**1.6.1** CB's plot to be managed this year by a friend.

**1.6.2** BD suggested that plots which have been vacant for a long time could be communal fruit tree plots. CIL funding could be used for trees. Noted need for maintenance of the plots and pruning of trees. CK to share idea on WhatsApp group.

The meeting closed at 09:00pm.

***Chris Davies*** ***Clementine Kingstone***

Secretary Chair

Date ***02 March 26***

**Next meeting is to be held on Thursday 5th March 2026, 7:30pm at the mayor's parlour,**

Final

**ROMSEY TOWN COUNCIL ALLOTMENT ACCOUNT**

**Statement of Income and Expenditure**

**01.04.2025 to 30.01.2026**

| **Income** | **£** | **Expenditure** | **£** | Budget **£** |
|---|---|---|---|---|
| Rents | 4365.00 | Broadland's Rent | 1500.00 | 1500 |
| Distribution Centre | 69.20 | Southern Water | 59.52 | 750 |
| | | NSALG | 70.00 | 70 |
| | | Card Reader Charges | 3.61 | 0 |
| | | Dist Centre Stock | | 180 |
| | | Stationery/Post/Misc | | 0 |
| | | Maintnenace/Equip | | 150 |
| | | Concrete Base | 850.00 | |
| | | Defib & case | 668.00 | |
| | | Air horn | 16.65 | |
| | | Alum Sign | 95.00 | |
| | | Hedge Cutting | | 220 |
| | | Rat Poison/Pest Control | | 250 |
| | | Skip Hire | | |
| | | Sundries | 26.40 | |
| Totals | **4434.20** | | **3289.18** | **3120** |

| | |
|---|---|
| Income less Expenditure | **1145.02** |
| **Earmarked Reserve** | 4272 |
| C/F 2024/25 | 798 |
| | **5070** |

## Romsey Town Council Southampton Road Allotments Management Committee

Meeting 21 January 2026

## Councillors' Representative Report

### Defibrillator – Photoshoot

According to the Mayor's online diary, Cllr Theron is currently available for a photoshoot on the following dates: 29 – 31 January and 10 – 20 February.

### Defibrillator (AED) Training Options

St John's Ambulance has produced a free online video.

Free online training is also available from AEDDontate. Next course 2 April 2026.

British Heart Foundation provide several free online videos covering CPR and AED Training under their RevivR program here. There is a link specifically to their AED training video (QR code).

To encourage viewing and to determine uptake, we could consider a viewing of the BHF videos at the Town Hall.

And of course, there is Dr Peace's (retired GP) suggested training course costing £200.00 per group (10 participants).

### Bonfires - Complaint from TVBC Environmental Health

Consider matter closed. No further contact from TVBC.

### Procurement of Black Plastic Sheeting

The Chief Officer strongly recommends not using black sheeting. When overseeing her previous parish's allotments, such sheeting proved to be the perfect habitat for breeding vermin. Nests under the sheeting were kept dry and warm by the heat absorbing black (even by Winter sunshine).

### Vacant Plots

The Chief Officer has offered to advertise vacant plots on Social Media. This may negate the need for plastic sheeting.

### Safety Proposal (mentioned on the Agenda)

Dropped - See para 11.5.1 on the meeting minutes for 19/11/26.

### Draft Constitution (mentioned in the Agenda) and Proposal for dedicated Social Media account

Will discuss both during my next meeting with the Chief Officer.

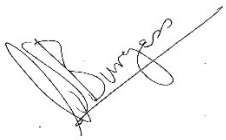
### CIL Funding

Councillors clarified their position on funding. They support canvassing the allotment tenants for ideas and would consider suggestions that meet the funding criteria. Concerns were however raised that to spend CIL money at the allotments would not benefit all residents. An indicative figure of £40,000 appears to have been set aside for the allotments.

Ideas so far discussed by the committee include:

- 20ft Container to replace aging garage.

- Track repairs (edging)
- Replacement of underground mains water supply pipe to troughs
- Water extraction bores



Cllr Colin Burgess
Councillors' Representative
21 January 2026

# Romsey Town Council Allotments Management Committee

Minutes of the meeting held at 07:30pm on the **5th March 2026** at the Mayor's Parlour, Romsey Town Hall, Romsey.

**Those present:** Mr Chris Davies, Mrs Clementine Kingstone, Mr John Waterman, Mr Elvin Mullinger, Mrs Eleanor Vamplew, Cllr Colin Burgess, Mr Bob Dalton.

**Apologies:** Mandy Berendsen, Eric Gussin.

**Minutes of the last meeting:** Agreed by all present.

**Matters arising**

**3.1 Correspondence**

**3.1.1** Discussion has been ongoing with the tenants of plot 87 regarding current state of plot and their ability to maintain it. In light of the tenants' recent illnesses, they have decided to give the plot up.

**3.2 Finance Report**

**3.2.1** Spreadsheets illustrating the finances for the year to date and, budget, were issued to the committee prior to meeting.

**3.2.2** The Current finances for this year reflect an income of £4,434.20 and an expenditure of £4573.94. The earmarked reserve currently stands at £4272 with £798 reserves being carried forward into the coming year totalling the reserves to £5070. The expenditure includes the payment of £1500.00 rent to Broadlands.

**3.2.3** EV explained that water usage, based on the meter readings, has been added to the bottom of the spreadsheet to gain a better understanding of usage across site during the year. EV is currently taking meter readings monthly.

**3.2.4** EV confirmed all plot rents have been received, including rents from new tenants.

**3.1.5** Although an expenditure of £1344.28 has been paid for the water to date, EV confirmed it is likely to increase the bill even further for the current year 25-26.
The volume of water used has raised some concern as it has doubled from the previous year.

**3.3 Allotments:**

**3.3.1** EG not present but the following noted from committee members & recent correspondence.

Final

**a)** Following a work party of CD, EM & EG to tidy up plot 2, this has been let to a new tenant.
**b)** Plot 87 was noted on previous minutes as unworked due to illness, see 3.1.1 above, now vacant.
**c)** Current vacant plots are: 21 and 98 which are in poor condition, 41, 47 80a and plot 118 and of course plot 87.
**d)** At present there is no waiting list.

**3.3.2** RTC have kindly agreed to place advert on their community website advertising vacancies.

**3.4 Plot Assessments** JW and LF have undertaken an assessment quite recently and report that as so many plots are unkempt and in poor condition, given the winter and spring weather conditions, have deferred the assessment proper until next month by which time we hope tenants will have commenced tending their plots.

**3.5 Councillor's Report:** report attached. The following was noted:

**3.5.1 Constitution –** The Chief officer and Councillor Burgess will discuss the document tomorrow, 6th March.

**3.5.2 Vacant plots -** CD agreed to discuss potential advertisement with Town hall for placement on community notice board.

**3.5.3 Social Media accounts.** RTC has agreed to the setting up of social media accounts with some proviso's as to what can and cannot be included. Agreed to move discussion to the next meeting.

**3.5.4. Community Plot** – Agreed to move item forward until the next meeting when all committee present.

**3.5.5 Defibrillator Training** -Lots of options have been proposed mainly online training with intention to show them at upcoming crime prevention talk, jointly with Kings Chase and RAHA. CK suggested Hampshire and IOW Air Ambulance, who give free training including CPR.

**3.5.6 CIL (Community Infrastructure Levy) Funding –** £40, 000 may be available from CIL funding for allotments and a number of options have been proposed which are yet to be determined. However, the tenants have been asked for any suggestions but, to date, very little feedback has been received from them on this matter.

**3.5.7 Southern Boundary** – A proposal has been discussed with CPRE (Campaign for Protection of Rural England) for the placing of a new hedge along our southern boundary. JW expressed concerns regarding the ongoing maintenance of a hedge.

It was agreed that this could only go ahead if approval has been provided by all the tenants forming the southern boundary, i.e. plots 59a, 58, 60 and 61. CD to contact relevant plot holders seeking their approval/ comments.

**3.5.7**. CB informed the meeting of the intention of a developer, ‘Metis homes’ to promote the land in the field south of the allotments for housing. CD expressed concerns for potential flood levels.

**3.6 AOB:**

**3.6.1** CB to obtain quotes from RTC for a potential deer fence alterative to hedging to Southern Boundary.

**3.6.2** CD to send an invite to all tenants for the upcoming crime prevention joint meeting with RAHA and Kings Chase.

The meeting closed at 09:20pm.

***Chris Davies*** ***Clementine Kingstone***

General Secretary Chair
Date *13th April 2026*

**Next meeting is to be held on Tuesday 14th April 2026, 7:30pm at the mayor’s parlour,**

Final

**ROMSEY TOWN COUNCIL ALLOTMENT ACCOUNT**

**Statement of Income and Expenditure**

**01.04.2025 to 30.01.2026**

| **Income** | **£** | **Expenditure** | **£** | Budget **£** |
|---|---|---|---|---|
| Rents | 4365.00 | Broadland's Rent | 1500.00 | 1500 |
| Distribution Centre | 69.20 | Southern Water | 1344.28 | 750 |
| | | NSALG | 70.00 | 70 |
| | | Card Reader Charges | 3.61 | 0 |
| | | Dist Centre Stock | | 180 |
| | | Stationery/Post/Misc | | 0 |
| | | Maintnenace/Equip | | 150 |
| | | Concrete Base | 850.00 | |
| | | Defib & case | 668.00 | |
| | | Air horn | 16.65 | |
| | | Alum Sign | 95.00 | |
| | | Hedge Cutting | | 220 |
| | | Rat Poison/Pest Control | | 250 |
| | | Skip Hire | | |
| | | Sundries | 26.40 | |
| Totals | **4434.20** | | **4573.94** | **3120** |
| Income less Expenditure | **-139.74** | | | |
| **Earmarked Reserve** | 4272 | | | |
| C/F 2024/25 | 798 | | | |
| | **5070** | | | |

Water Meter Reading

| Date | Reading | Unit cost | Usage | Sub Total | Fee | Total |
|---|---|---|---|---|---|---|
| 01/12/2025 | 2857 | 2.647 | | | | |
| 01/03/2026 | 3363 | 2.647 | 506 | £ 1,339.38 | 4.9 | £ 1,344.28 |
| 01/04/2026 | | | | | | |
| 01/05/2026 | | | | | | |

## Romsey Town Council Southampton Road Allotments Management Committee

Meeting 5 March 2026

## Councillors' Representative Report

### Constitution

The Chief Officer and I plan to jointly review the draft tomorrow (5 March).

### Vacant Plots

If you wish to take up the Chief Officer's offer to advertise vacant plots on Social Media, then please forward your advertisement to her.

### Proposed Social Media account(s)

The Chief Officer has confirmed agreement to the setup of Social Media accounts. They can be independent of the official Town Council accounts. In addition to the standard good behaviour rules set for members, there must not be any political statements or comments critical of the Town Council, individual members of Staff or Councillors, the Management Committee or indeed each other. A minimum of two administrators who are prepared to regularly "police" accounts is recommended.

### Mains Water Supply Billing

Discuss at meeting.

### CIL Funding

As mentioned previously, an indicative figure of £40,000 appears to have been set aside for the allotments.

Ideas so far considered by the committee include:

| Project | Decision |
|---|---|
| Replace garage | Rejected – No tangible benefit |
| Track Upgrade | Rejected for CIL funding application. Continue ongoing pothole maintenance* using volunteers. Buy edging for track and instal using volunteers. |
| Replacement of underground mains water supply pipe to troughs | To be decided |
| Water supply from boreholes | To be decided |

*Ongoing maintenance is not eligible for CIL funding.

Apart from track repairs I'm not aware of any new project suggestions from plot holders.

The Committee needs to decide what projects, if any, they wish the Town Council to consider for CIL funding.

### Crime Prevention Presentation by H&IoW Police

Romsey Police have offered to give the presentation on 7 April. RAHA and KC are both keen for their members to hear the presentation. The Court Room has been booked for 19:30. I need to confirm the arrangement with all 3 Allotment Society Secretaries.

Would it be worthwhile showing the H&IoW Ambulance Service AED training videos?

Meantime, members should be encouraged to report crimes to the online 101 service. It'll be a great opportunity to network with "friends" in the other two societies.

**Southern Boundary**

You'll be aware CPRE Hampshire will be planting a hedgerow along our southern boundary on Friday 27 March. This is a joint venture with Network Rail. Besides the southern boundary, planting is also happening on Network Rail's side their boundaries with both us and RAHA. Planting on the southern boundary will have to be on our land due to planned development on the other side (see below). I hope to speak to CPRE Hampshire tomorrow. I suspect the compost pile on plot 61 will need to be relocated.

As well as asking for a volunteers "kit list" for the planting day, I will ask them for their advice for ongoing maintenance of the new hedge.

Once all the requirements for the day are finalised, I'll share these with the Secretary to seek volunteers from the membership.

Though CPRE Hampshire has not sought a contribution to costs, I will ask the Town Council to consider donating.

Though Broadlands Estate are keen supporters of CPRE Hampshire and replanting hedgerows, I will be seeking their agreement.

**Land to the south of the Southern Boundary**

In case you're unaware, Metsin Homes are holding a public consultation in the Crosfield Hall on 25 March where they'll exhibit their current proposals for a housing development in the field to the south. Please see appendix for more details.

I share this for your information only and not to generate discussion about the forthcoming planning application!

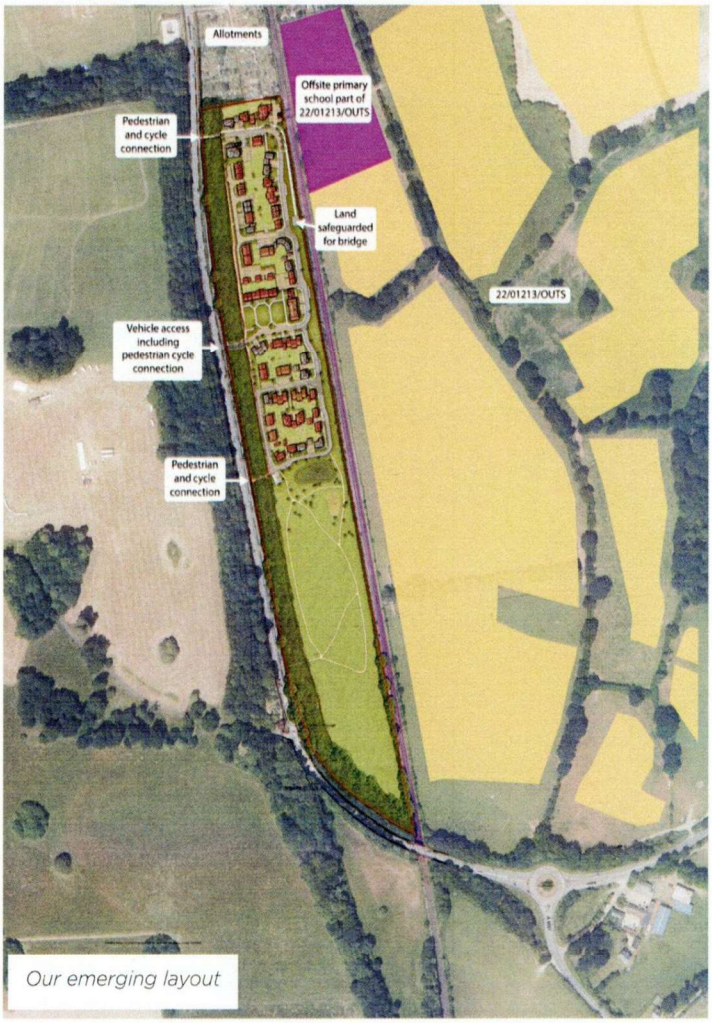
Cllr Colin Burgess
Councillors' Representative
4 March, 2026

Appendix

# Land East of Southampton Road, Romsey

Public Consultation

METIS HOMES




*Our emerging layout*

## View Our Virtual Exhibition

16th March - 30th March 2026

**southamptonroad.onlineconsultation.co.uk**

## Contact Us

If you have any questions, or require any assistance, please contact our information line on 0203 5763 469 or email feedback@onlineconsultation.co.uk.

Our contact channels are routinely monitored, and we will endeavour to respond as soon as possible.