**Romsey Town Council**
**Chief Officer:** Helen Klaassen **PSLCC**
Town Hall
1, Market Place
Romsey
SO51 8YZ

I give notice that THE ANNUAL TOWN COUNCIL MEETING of ROMSEY TOWN COUNCIL will be held in the Council Chamber at Romsey Town Hall on Tuesday, 5th May 2026
at 7.30pm.

All Members of the Council are hereby summoned to attend for the business of considering and resolving upon matters as set out hereunder.
Please send any apologies to the Chief Officer.

**Helen Klaassen PSLCC**
**Chief Officer – 27.04.26**

## A G E N D A

**1. PRAYERS**
Led by Revd. Thomas Wharton.

**2. WELCOME**
The outgoing Town Mayor, Cllr. Russell Theron to welcome the assembly.

**3. APOLOGIES**

**4. ELECTION OF CHAIRMAN AND TOWN MAYOR**

**a.** **Cllr. John Critchley** to propose (and speak to the motion) and **Cllr. John Parker** to second the motion that;

***Cllr. Colin Burgess be elected Chairman of the Council and Town Mayor for the ensuing year and until the next Annual Town Council Meeting.***

**b.** A vote to be taken on the motion.

*The Civic Party depart the Council Chamber.*

**5. DECLARATION OF ACCEPTANCE OF OFFICE**
The **Incoming Town Mayor** makes the **Declaration of Acceptance of Office** and is invested with the Badge and Chain of Office by the **Outgoing Town Mayor.**

*The newly elected Mayor shall chair the meeting from this point forward.*

**6. ELECTION OF VICE-CHAIRMAN AND DEPUTY TOWN MAYOR**

**a.** **Cllr. Neil Gwynne** to propose (and speak to the motion) and **Cllr. Mark Cooper** to second the motion that;

***Cllr. Janet Burnage be elected Vice-Chairman of the Council and Deputy Town Mayor for the ensuing year and until the next Annual Meeting.***

**b.** A vote to be taken on the motion

**7. DECLARATION OF ACCEPTANCE OF OFFICE**

The new **Deputy Town Mayor** will make the **Declaration of Acceptance of Office** and will be invested with the Badge of Office.

**8. THE TOWN MAYOR TO ADDRESS THE COUNCIL**

This address to include the Town Mayor's objectives and announce the appointment of their Chaplin for the ensuing year.

Town Mayor to present the Mayor's Escort Chain.

**9. VOTE OF THANKS TO THE RETIRING TOWN MAYOR**

**Cllr. Neil Gwynne** to propose giving a vote of thanks for the past Town Mayor's term of office and **Cllr. Sandra Gidley** to second.

**10. THE RETIRING TOWN MAYOR TO REPLY –** Cllr. Russell Theron.

**11. PAST MAYOR'S BADGE**

The **Town Mayor** to present the Past Mayor's Badge to **the former Town Mayor.**

**12. VOTE OF THANKS FOR THE RETIRING TOWN MAYOR'S ESCORT**

**Cllr John Parker** to give a vote of thanks for the support given by the Mayor's Escort, Cllr. Chris Birkett, **Cllr Russell Theron** to second.

**13. VOTE OF THANKS FOR THE MACE BEARERS**

Cllr Russell Theron to lead a vote of thanks to the Mace Bearers.

**14. MAYORAL ANNOUNCEMENTS**

**15. COUNCIL ADJOURNMENT**

The Town Mayor to move the **adjournment** of the Annual Town Council Meeting until **Tuesday 12th May 2026** in The Council Chamber of the Town Hall at 7.30pm.

**16. ANNOUNCEMENTS -** The Town Mayor explains the arrangements for the remainder of the evening.