

Romsey Town Council Allotments Management Committee

Minutes of the meeting held at 07:30pm on the **16th July 2025** at the Court Room, Romsey Town Hall, Romsey.

Those present: Mr Mike Nobbs, Mr Chris Davies, Mrs Eleanor Vamplew, Cllr Colin Burgess, Mrs Clementine Kingstone, Mrs Lisa Fallowfield, Mr John Waterman, Mr Elvin Mullinger.

Apologies: Mr Roger House

7.1 The Minutes of the last meeting on 29th May were confirmed as accurate.

Any further matters arising will be discussed under various headings.

7.2 Correspondence:

7.2.1 A complaint has been received from Plot 95 regarding the overhanging branches of tree on plot 97.

7.2.2 The tenant of Plot 63 has informed the secretary of her intention to give the plot up at year end.

7.2.3 Communication was received from plot 111 who informs that they have both had recent illnesses and are unable to maintain the plot to previous standards but will resume in subsequent years.

7.3 Finance:

7.3.1 CB made reference to April's previous minutes Clause 4.3.2 regarding the costs associated with card payments and confirmed that by the card facilitator this was 1.77% of each transaction with a minimum charge of £0.53p. Further, the card payments for yearly fees attract an additional fee of £1 per transaction. It was therefore agreed that future card payments for yearly subscriptions should be increased by £1.00 to accommodate this expense.

7.3.2 Although it was confirmed that cash could be accepted only at the AGM, RTC would prefer if all subscriptions are, in future, paid by the BACS so as to not attract any additional fees.

7.3.3 Current accounts to 16th July are appended to these minutes.

7.3.4. These accounts, reflect a current income at £96 in this financial year, an expenditure of £1635 with £4272 held in reserve and £798 reserve carried forward from year 24/25. The Item for maintenance of £1535 in the expenditure column is towards the cost of the defibrillator.

7.4 Allotments:

7.4.1 EM tabled a plot lettings update and confirmed that there are 4 vacant full-size plots, numbers, 21,76,98 and 114, two of which were evicted following final warning letters.

7.4.2 One request is still outstanding for a half-sized plot.

7.4.3 Given the intensity of Mare's tail on some of the long-term vacant plots, CD suggested that some of these plots should be converted into half sized plots to make them a little more manageable.

7.4.4 For the vacant plots which are unsuitable for re-letting due to Mare's tail infestation, it was agreed that JW would apply weedkiller to plot 21 and CD has agreed to strim down plot 41.

7.4.5 EM confirmed that 3 warning notices have been issued recently to plots 41, 59a and plot 80a where no, or little, cultivation appears to have taken place at all. Given the condition of the hard ground on site it was agreed that we should wait until rain has arrived before further assessment on plot 80a.

7.5 Distribution Centre:

The shop is open to tenants when a committee member is present on site.

7.6 Councillor's Report:

The report is appended to the rear of these minutes, briefly:

Defibrillator: The unit is now fully complete with an alert sounding klaxon. A metal sign will soon be installed at the site entrance.

MN to include detail of defibrillator in upcoming Chairmans Newsletter.

7.7 AOB:

7.7.1 Committee movements: MN confirmed his intention to step down as chairman. CD confirmed that he was happy to stay on providing he didn't have to do the minutes in record time. CB to investigate possibility of an external person, who is one of our current tenants, to undertake the minutes. EM has confirmed he is comfortable to take minutes in the interim at the start of the year until a new person is appointed.

All other members will as usual be subject to re-election at the AGM.

7.7.2 All agreed that new committee members are sought and it was suggested that this should be included in the upcoming chairman's newsletter along with a notice on the noticeboard.

the meeting closed at 09:30pm.

Chris Davies

Committee Secretary

Date ... **14/08/2025**

Mike Nobbs

Chairman

Next meeting is to be held on Wednesday 20th August 2025, 7:30pm at the mayor's parlour, Romsey Town Hall.

DRAFT

ROMSEY TOWN COUNCIL ALLOTMENT ACCOUNT

Statement of Income and Expenditure

01.04.2025 to 11.07.2025

Income	£	Expenditure	£	Budget £
Rents	60.00	Broadland's Rent		1500
Distribution Centre	36.20	Southern Water	30.00	750
		NSALG	70.00	70
		Card Reader Charges		0
		Dist Centre Stock		180
		Stationery/Post/Misc		0
		Maintnenace/Equip	1535.00	150
		Hedge Cutting		220
		Rat Poison/Pest Control		250
		Skip Hire		
		Sundries		
Totals	<u>96.20</u>		<u>1635.00</u>	<u>3120</u>
Income less Expenditure	-1538.80			
Earmarked Reserve	4272			
C/F 2024/25	<u>798</u>			
	5070			

Romsey Town Council Southampton Road Allotments Management Committee

Meeting 16 July 2025

Councillor's Report

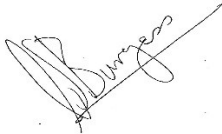
Defibrillator

The installation is now fully complete and includes a klaxon horn inside the AED cabinet. The unit is now visible on the national register at the British Heart Foundation's "The Circuit", viz:

<https://www.bhf.org.uk/how-you-can-help/how-to-save-a-life/defibrillators/national-defibrillator-network-the-circuit>

Search using post code SO51 8AF.

A metal sign indicating the location of the AED for public use will shortly be mounted at the site entrance.



Cllr Colin Burgess
Councillors' Representative
15 July 2025