

# **Romsey Town Council Allotment Management Committee Meeting**

## **Minutes**

Minutes of the meeting held at 19:30 on the 16th April 2025 at the Court Room, Romsey Town Hall, Romsey

**Those present:** Mr Mike Nobbs, Mrs Eleanor Vamplew, Cllr Colin Burgess, Mr Roger House, Mr John Waterman, Mrs Lisa Fallowfield, Mr Elvin Mullinger, Mrs Clementine Kingstone

**Apologies:** Mr Chris Davies

**4.1 The Minutes** of the last meeting on 12th March were confirmed as accurate.

Any further matters arising will be discussed under various headings.

### **4.2 Correspondence**

4.2.1 - The constitution is currently on hold and will be revisited in the next committee meeting. The committee understands that Kings Chase constitution has now been approved by the council.

### **4.3 Finance**

4.3.1 - Three new tenants have now all paid their rent.

4.3.2 - EV confirmed that the notice board has now been paid for.

4.3.2 - The card reader charges are still being investigated. EV will continue to work on this and will arrange meeting with RTC accountant to discuss. Total charges to date are £17.64 but no charges have been incurred since November 2024.

4.3.3 - Year end report not yet issued by RTC

4.3.4 - EV confirmed that the current income is £426.84 with £4,272 current reserve.

### **4.4. Allotments**

4.4.1 - Currently there are 2 people on the waiting list for a full plot, 1 person for a half plot.

4.4.2 - At present there are 3 vacant plots, numbers 21, 98 and 100

4.4.3 - The committee discussed the option of offering second plots to current tenants when there are no remaining persons on the waiting list. Agreed that any requests would need to be considered on individual merit.

4.4.4 - The method of plots assessments and markings was discussed. It was noted that plot markings are carried out by different committee members each assessment to ensure the system is fair. The committee believes that the current system for plot assessment and marking is working and does not require further review at this juncture.

### **4.5 Distribution Centre**

4.5.1 - MN confirmed that canes are selling fast. New stock to be purchased in due course.

### **4.6 Councillor's Report**

The councillor's report is appended to the minutes and can be briefly summarised as follows:

TVBC has confirmed that the car park is due to be completed by 30th June 2025

The concrete base for the defibrillator has been installed. The date for the installation of the defibrillator is to be confirmed.

#### **4.7 AOB**

4.7.1 - RH requested a siren or signal to be installed alongside the defibrillator to alert tenants in the event of an emergency on site. CB to raise this request with RTC.

4.7.2 - JW confirmed that three rat traps are available and if required to approach JW or LF.

4.7.3 - CB raised point 3.3.5 of previous meeting minutes from 12th March 2025 concerning payment of defibrillator from Allotment's Earmarked Reserve (EAR). CB addressed any confusion the committee may have had about method of funding. CB confirmed that in the event of the Allotment's EAR having insufficient funds to meet justified expenditure, then RTC would fund the costs from elsewhere, most likely their reserves.

4.7.4 - CD confirmed by email that the borehole is currently at 2.4m and water struck.

The meeting closed at 21:20.

**Clementine Kingstone**  
*Committee Member*  
Date 22/04/2025

**Mike Nobbs**  
*Chairman*

**Next meeting is to be held on Wednesday 28th May 2025, 19:30 at the Romsey Town Hall.**

## **Romsey Town Council Southampton Road Allotments Management Committee**

Meeting 16 April 2025

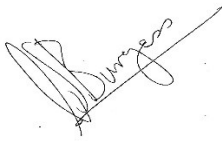
### **Councillor's Report**

#### Entrance Car Park

TVBC has completed the tendering process and will shortly award a contract to complete the necessary repairs. The work should be completed by 30 June, 2025. For your information this will be a "stand-alone" contract with its own budget being met by TVBC/HCC.

#### Defibrillator

Work commenced on installing the concrete base today at the agreed location, near the Notice Board. Later this week when the base plate is secured, a date will be agreed for the defibrillator to be installed and commissioned as soon as possible.



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Cllr Colin Burgess  
Councillors' Representative  
14 April 2025

**ROMSEY TOWN COUNCIL ALLOTMENT ACCOUNT**

**Statement of Income and Expenditure**

**01.04.2024 to 31.03.2025**

<b>Income</b>	<b>£</b>	<b>Expenditure</b>	<b>£</b>	<b>Budget £</b>
Rents	3275.00	Broadland's Rent	1500.00	1100
Distribution Centre	137.40	Southern Water	721.08	750
		NSALG	55.00	55
		Card Reader Charges	17.64	0
		Dist Centre Stock		180
		Stationery/Post/Misc		0
		Maintnenace/Equip		150
		Hedge Cutting		220
		Rat Poison/Pest Control	154.04	250
		Skip Hire		
		Sundries		
		Notice Board	57.80	
		Tree works	480.00	
<b>Totals</b>	<b><u>3412.40</u></b>		<b><u>2985.56</u></b>	<b><u>2705</u></b>
<b>Income less Expenditure</b>	<b>426.84</b>			
<b>Earmarked Reserve</b>	7972			
Solar & Wind Cabinet	<u>-3700</u>			
	<b>4272</b>			